



GSA Geoscience Indigenous Collaboration and Engagement (GICE) Specialist Group

Terms of Reference

Current at 18 July 2022

<p>Purpose of GICE</p>	<ul style="list-style-type: none">• To provide strategic direction and leadership to the Australian Earth science community to ensure that Earth science is inclusive of, and equitable for Aboriginal and Torres Strait Islander Peoples (Indigenous) as the traditional custodians of the lands, seas and waters where Australian Earth science is designed, conducted and realised for national human and environmental benefit.• To promote an equitable Earth science community in Australia that is open and inclusive of Aboriginal and Torres Strait Islander and non-Indigenous contributions to benefit Australians and Australian ecosystems and environments.• To champion the requirements and priorities of Aboriginal and Torres Strait Islander Peoples within the Earth science community• To advise and provide recommendations to the GSA Governing Council (GC) as to the relevance and importance of proposals, policies, and general GSA business with the specific view of Aboriginal and Torres Strait Islander Peoples, organisations and communities.• GICE will align activities with the 2020-2030 GSA Decadal Plan.
<p>Commitments</p>	<ul style="list-style-type: none">• The GICE Committee commits to<ul style="list-style-type: none">○ Be led and/or endorsed by Indigenous people in everything that GICE develops and actions.○ Be an ally to Indigenous Peoples, ensuring a culturally appropriate environment in all meetings and events run by GICE

	<ul style="list-style-type: none"> ○ Foster collaboration between Indigenous people, organisations and their representatives organisations and governments, industry, academia and member organisations ○ Enquire about how Indigenous people are being recognised at any Earth Science event GICE Committee members have been asked to speak at ○ Wholeheartedly champion GICE's purpose within and outside of GSA roles, where appropriate ○ Always follow the GSA Code of Conduct
<p>Membership</p>	<ul style="list-style-type: none"> ● The GICE Committee will be limited to 10 and have no less than 5 members. <ul style="list-style-type: none"> ○ The executive committee must include a Chair, Secretary, Treasurer ○ The GICE Committee will endeavour to always have at least 1 Indigenous-identifying member ● All members must be financial members of the GSA, see below for exception. ● The GICE Committee should have a gender representation of 40:40:20 that is as close to equal as possible. Where 20% can be any gender including women, men or other genders. ● The GICE Committee should, where possible, have representatives from industry, government, and academia. ● The GICE Committee should, where possible, have representatives from as many divisions and GSA Specialist Groups as possible. ● If an executive of the GICE Committee is absent from more than four consecutive meetings, the Chair will ask the member to consider their commitment to the committee. <p>Indigenous-identifying Committee members</p> <ul style="list-style-type: none"> ● The GICE Committee should, where possible, have equal representation of Indigenous and non-Indigenous members ● Where this is not possible, up to 3 non-GSA members that identify

	<p>as Indigenous may be GICE Committee members inline with rule 10a and 10b in the GSA Procedure Guide.</p> <ul style="list-style-type: none"> • Non-GSA members - GICE Committee members cannot be executive members of the GICE Committee
<p>Governance Structure</p>	<ul style="list-style-type: none"> • GICE is a Specialist Group of the GSA, and as such it will operate within the parameters and scope of the GSA's Constitution and Procedure Guide. • The GICE Committee will finalise/revise its Terms of Reference at the first meeting of each term. The final Terms of Reference must be endorsed by the full committee prior to the second meeting.. • The committee members should serve no longer than a 2-year term, and no more than two concurrent terms. • Committee members will be voted by members at an Annual General Meeting of GICE.
<p>Meetings and reporting</p>	<ul style="list-style-type: none"> • All meetings will be chaired by the current Chair • A meeting quorum will be 50% of committee members for the term • Decisions will be made by consensus (i.e. members are satisfied with the decision even though it may not be their first choice). If not possible, committee chair makes the final decision. • Meeting agendas minutes will be provided by the secretary, this includes: <ul style="list-style-type: none"> ○ preparing agendas and supporting papers, and ○ preparing meeting notes and information. • Meetings will be held monthly for one hour via a virtual meeting platform. • If required, subgroup meetings will be arranged outside of these times at a time convenient to subgroup members. • GICE will submit a report for the GSA AGM yearly and to Governing Council meetings upon request. • Meetings are to be conducted so that the GSA Code of Conduct is followed at all times.

	<ul style="list-style-type: none"> ● Any perceived conflicts of interest should be declared, in writing to the GC, at the beginning of a GICE committee member’s term, these should be updated if circumstances change.
Engagement commitments	<ul style="list-style-type: none"> ● Where appropriate Indigenous experts, speakers and advisors should be recognised for their contribution this can be through the following, but not limited to <ul style="list-style-type: none"> ○ being included as authors or organisers ○ remuneration in recognition of their time and expertise. ● The GICE Committee will endeavour to, at a minimum <ul style="list-style-type: none"> ○ Hold an event (eg workshop, symposium) at at least one major conference including the <ul style="list-style-type: none"> ■ Australian Earth Science Convention (AESC) ■ Australasian Exploration Geoscience Conference (AEGC) ■ Australian Geoscience Council Convention (AGCC) ○ Host at least 2 webinars or virtual workshops a year where <ul style="list-style-type: none"> ■ at least two Indigenous-identifying speakers) present on their work/experience/culture/lessons ○ Publish at least 2 articles in The Australian Geologist (TAG) a year ○ Create content for the GSA social media platforms, and aim to seek cross-promotion with other organisations ○ Work with the wider GSA to celebrate National Reconciliation Week and NAIDOC Week by providing leadership and strategic advice, where necessary and appropriate ○ Work with the GSA Business Office to promote relevant events being held even if they are not GSA run (must be approved by the GSA Business office or Governing Council) ○ Work with other Member Organisations and the Australian Geoscience Council to by providing leadership and strategic advice, where necessary and appropriate

Funding	<ul style="list-style-type: none">● Funding for GICE activities will be largely through sponsorship from like-minded organisations and businesses● Funding may also be sought from other GSA Specialist Groups and Divisions when activities are co-badged
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